

Dewsbury Town Deal Board

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Wednesday 20 September 2023

Notice of Meeting

Dear Member

Dewsbury Town Board

The **Dewsbury Town Board** will meet in the **Council Chamber , Town Hall, Dewsbury** at **4.00 pm** on **Thursday 28 September 2023**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.



Keith Ramsay
Chair

The Dewsbury Town Board members are:-

Member

Keith Ramsay
Councillor Cathy Scott
Mark Eastwood, MP

Responsible For:

Mid Yorkshire Hospitals NHS
Leader of the Council
Member of Parliament

Chair
Kirklees Council
Central
Government

Paul Burnett
Fara Butt
Charlie Dunn
Robert Livingston
Martin Walsh
Sue Baker

Empire House – Targetfollow
Shire Beds Ltd
Charles Neil Advisory Ltd
Dewsbury Town Board
Dewsbury Town Board
Dewsbury Community
Outreach

Business Sector
Business Sector
Business Sector
Business Sector
Business Sector
Community Sector

Peter Mason
Palvinder Singh

Dewsbury Town Board
Principal and Chief
Executive, Kirklees College

Developer Sector
Education Sector

Nancy Barrett

Chief Executive, Brigantia
Creative and Creative
Director, Creative Scene

Creative Sector

Martyn Broadest
Sophie Johnson
Anum Rehman

Connecting Housing
Dewsbury Town Board

Housing Sector
Community Sector
Community Sector

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Dewsbury Town Deal Board

To receive apologies for absence from Board Members who are unable to attend this meeting.

2: Declaration of Interests

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

3: Minutes of Previous Meeting

1 - 6

To approve the minutes of the meeting of the Board held on Thursday 20 July 2023.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Board.

5: Public Question Time 4:05 - 4:20

The meeting will hear any questions from the general public.

Questions should be emailed to executive.governance@kirklees.gov.uk no later than 5:00pm Monday 25th September 2023.

Members of the public can ask questions relating to the work of the Town Board or issues set out on this agenda.

6: Deputations/Petitions 4:20 - 4:25

The Board will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard.

7: Governance Support/Procedures Document 4:25 - 4:35 7 - 12

Contact: Leigh Webb, Governance Manager.

8: Project Update 4 :35 - 4:55 13 - 30

Contacts: Simon Taylor, Head of Town Centre Programmes
Jaime Nalson, Acting Head of Culture and Tourism
Michelle Illingworth, ER Project Officer – Dewsbury Town Investment Plan.

9: Creative Hub Update 4:55 - 5:15

Town Board Members.

10: Communication and Marketing Update 5:15 - 5:20

Keith Ramsay – Chair, Dewsbury Town Deal Board.

11: Date of Next Meeting

16 November 2023.

For Terms of Reference please visit

www.kirklees.gov.uk/beta/regeneration-and-development/pdf/deswbury-town-board-terms-of-reference-jan-2021.pdf

12: Exclusion of the Public

To resolve that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that it involves the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

13. Project Update 5:20- 5:30

31 - 52

To consider exempt information in relation to Agenda item 8.

14. Creative Hub Update 5:30 to close

53 - 152

To consider exempt information in relation to Agenda item 9.

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Contact Officer: Yolande Myers

Dewsbury Town Deal Board

Thursday 20th July 2023

Present: Keith Ramsay (Chair)
Councillor Shabir Pandor
Paul Burnett
Fara Butt
Charlie Dunn
Robert Livingston
Martin Walsh
Sue Baker
Martyn Broadest
Sophie Johnson
Anum Rehman

In attendance: Palvinder Singh (Virtual)
Jane Jackson (Virtual)
Michelle Illingworth, Kirklees Council
Joanne Bartholomew, Kirklees Council
Helen Jakes, Kirklees Council
Thomas Fish, Kirklees Council (Virtual)
Peter Thomson, Kirklees Council (Virtual)
John Lamb, Kirklees Council (Virtual)
Chris Duffill, Kirklees Council
Jaime Nalson, Kirklees Council
Karen Roche, Kirklees Council
Charley Wells, Kirklees Council
Richard Smith, Kirklees Council

Apologies: Peter Mason
Nancy Barrett

1 Membership of Dewsbury Town Deal Board

Apologies for absence were received on behalf of Mark Eastwood, Nancy Barrett and Peter Mason.

It was noted that Jane Jackson would replace Charles Smith on the Board as an observer.

2 Declaration of Interests

No interests were declared.

3 Minutes of Previous Meeting

RESOLVED - The minutes of the meeting of the Board held on 30 June 2022 be agreed as a correct record.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda Items 16, 17 and 18.

5 Public Question Time 4:35 - 4:50

Question from Bruce Bird

“Given that the Board has failed to communicate effectively with the people of Dewsbury for more than two years, will you undertake to arrange for information on the status of all nine TIP projects to be visible on the streets of Dewsbury within the next three weeks?”

A response was provided by the Chair.

Question from Bruce Bird

“At the meeting of the Board in May, I asked whether you had carried out the Boards instructions dating from September 2022 regarding the scope of work and cost of the communications strategy. Your written reply four weeks later contained no reply but a reference to a report being made to this meeting some two weeks later. Assuming that the answer to my question is contained in this evening's report, will the Chair advise why it has taken him 10 months from September 2022 to execute an instruction from this Board?”

A response was provided by the Chair.

Question from Bruce Bird

“In relation to the process for removal of Board members contained in the revised Terms of Reference, you are obliged to identify where and how accountability and scrutiny is achieved in the process, for this document to be acceptable in public life?”

A response was provided by the Chair.

6 Deputations/Petitions 4:50 - 4:55

No deputations or petitions were received.

7 Terms of Reference 4:55 - 5:05

RESOLVED: That the Terms of Reference be considered at the next meeting of the Board.

8 Construction Skills Village 5:05 - 5:20

Dewsbury Town Board - 20 July 2023

The Board received a presentation from Chris Duffill, Head of Service for Business and Skills.

Mr Duffill informed the Board that the new skills and education centre would deliver practical construction training within a 'live' site environment. The facility would deliver specialist training in modern methods of construction, retrofit, low carbon energy and any other skills required. The aim was to invest in specialist training facilities to ensure that future skills needs could be delivered.

The Board noted that the on-site learning approach was increasingly being supported by major employers, colleges and the CITB.

Mr Duffill explained that the proposed location was part of Chidswell, which was a site northeast of Dewsbury with outline planning consent for 1,535 new homes, employment floor space, local centre, and a primary school. The Board heard that this was the preferred site due to the longevity of the build along with scope for relocation as the development phases were completed.

The Board was advised that officers were in the process of working at resolving the remaining planning issues and that the programme of works would commence with modular units being procured from Q3 2023 moving to the fit out and opening in Q1 and Q2 of 2025 respectively.

Palvinder Singh, Board Member explained that the college would need at least a years lead in time to recruit a Business Delivery Manager, staff to teach, and students to undertake the course. Mr Singh explained that his team met with Mr Duffill on a regular basis to ensure that the programme was well aligned for when expenditure was incurred, along with the recruitment of staff. The Board heard that Kirklees College at Brunel House in Huddersfield ran a successful construction section with over 600 students enrolled which Dewsbury could partner with and draw on the knowledge that already existed.

The Board was reminded that it was important to ensure that the £2.25m capital funding from the Department for Levelling Up, Housing and Communities was spent within their given timeframe and before the match funding from Kirklees was drawn upon. It was noted that the revenue sources and operational costs were a risk that sat mainly with the college and ongoing management of the scheme and were not a consideration of the Board.

RESOLVED – That Mr Duffill be thanked for his presentation and update on the project.

9 Cultural Events Taking a Lead 5:20 - 5:35

Charlie Webb, Freelance Programme Manager and Richard Smith, Strategic Creative Development Manager attended the Board to present an update on Cultural Events Taking a Lead.

Ms Webb reminded the Board that Taking the Lead was a Dewsbury Town Investment Plan project funded by the Town Fund and aimed to support a vibrant

Dewsbury Town Board - 20 July 2023

cultural community in Dewsbury and surrounding areas using a programme of events, skills development and participatory opportunities across music, textiles, visual arts and performance. It also explored heritage, community, culture and beyond with people living, working, and studying in Dewsbury.

The Board was informed of the five linked programme strands being (i) Young People (ii) Venue Development (iii) Cultural Icons (iv) Health and Wellbeing and (v) Community Cohesion. Ms Webb gave an overview of the strands which included events, performances, workshops, and summits.

The Board was advised that to date, through a variety of different Taking the Lead funded projects, the team had put creative activity into 22 different venues across Dewsbury, both indoor and outdoor in commercial and community spaces. This included 127 workshops, 13 talks, 37 performances and one exhibition with a total of 8,000 beneficiaries creating over 200 days of paid work in Dewsbury for artists and creative businesses.

Looking forward, Ms Webb outlined future events such as lunchtime concerts with free tickets for schools, BBC Proms visiting Dewsbury in August, international artists DJ Yoda and Anna Meredith performing in October 2023 and jazz educator Anita Wardell appearing at Dewsbury Town Hall in September.

In terms of marketing, the Board noted that 20,000 A5 summer 'what's on' brochures were produced with 6,000 being distributed door to door and being placed in 124 council buildings and commercial venues in Dewsbury, Cleckheaton and Batley.

The Board was advised of key events in the next six months being: -

- 1) Sunday 6th August BBC Proms 3pm @ Dewsbury Town Hall
- 2) Saturday 9th September String Quartet at The Arcade for Heritage Open Days 11am onwards
- 3) Friday 22nd September AWQ 7:30pm @ Dewsbury Town Hall
- 4) Friday 6th October Eight Grade with Live Soundtrack and Anna Meredith Q&A 7:30pm @ Dewsbury Town Hall
- 5) Saturday 7th October DJ Yoda's Tarantino AV Show 7:30pm @ Dewsbury Town Hall
- 6) Saturday 14th October YSWN performance @ The Terrace (TBC)
- 7) Tuesday 12th December Songs for the Season Finale Event 7:30pm @ Dewsbury Town Hall

In conclusion, Ms Webb reminded the Board of her request for a Board Member to judge the creation of a winter songbook for Kirklees alongside musicians Ellie Sax, Rachel Modest and Director of Musica Kirklees - Thom Meredith culminating in a concert on 12 December 2023.

The Board discussed how to amplify what had been accomplished to date to encompass a wider audience. It was agreed that working collaboratively with existing cultural organisations such as the Bradford Literary Festival would bring wider audiences to Dewsbury.

RESOLVED –

- 1) That Ms Webb be thanked for her presentation and update.
- 2) That Board Members consider supporting the Cultural Events Taking a Lead project by putting themselves forward as a judge.
- 3) That a further update report be brought to the September meeting of the Board.

10 Communication and Marketing Update 5:35 - 5:40

RESOLVED – That the Communication and Marketing Update be considered at the next meeting of the Board in September 2023.

11 Town Deal Update 5:40 - 5:45

Michelle Illingworth, Economic Resilience Project Officer updated the Board on the Town Deal Conference that she attended along with Simon Taylor, Head of Town Centre Programmes.

Ms Illingworth explained that the conference had been an opportunity for officers to meet with the Department for Levelling Up, Housing and Communities (DLUHC) and other areas with Town Deals. The Board heard that Dewsbury were not in isolation in relation to project delivery and costs, with many Town Deal areas experiencing increasing construction costs and delay.

The Board was advised that DLUHC had offered to provide support to Board's if required.

RESOLVED –

- 1) That Ms Illingworth be thanked for her update.
- 2) That the Market be scheduled to be considered at the September meeting of the Board.

12 Project Update 5:45 - 5:55

Officers attending the meeting to update the Board on the projects.

In relation to the market, Joanne Bartholomew advised the Board that a report would be brought to the September meeting outlining proposals including cost viability and delivery timescales.

The Daisy Hill project was progressing with several ongoing acquisitions, although nothing further to update following on from the update at May's Board meeting. Ms Bartholomew reiterated that the project should not be rushed and advised that there was a set of master planning considerations such as the viability of potential developments to work through. Thomas Fish, Strategic Partnership Lead explained that the focus of attention was on the key acquisitions that were adjacent to the ones already owned to de-risk the future of those. Mr Fish advised that conversations were taking place with Historic England, Homes England and the Combined Authority to help identify and accelerate funding for housing led schemes.

Dewsbury Town Board - 20 July 2023

Mr Duffill explained that officers had met the builders involved in the Fieldhouse project with it almost ready to commence. In response to questions from the Board about when the project would begin, Ms Bartholomew advised that there was some level of bureaucracy to satisfy the government with different funding streams being blended which required different legal agreements. Due to the amount of money being invested into the property, this was quite an involved process to get the legal agreements aligned. It was also noted that the increasing construction industry costs played a factor. Peter Thompson, Economic Project Officer confirmed that there was just one issue to be resolved, and once that was resolved and principle agreements were signed off, the project would commence. The target was still to be on site this year.

RESOLVED –

- 1) That officers be thanked for the updates.
- 2) That the market project be considered at the September meeting of the Board.

13 Chairs Update 5:55 - 6:00

The Chair advised the Board that it was hoped they would host Dehanna Davidson, the Parliamentary Secretary for DLUHC on a visit to Dewsbury on 16 June 2023, who would have taken a tour of the projects. Unfortunately, she had to withdraw from that visit. However, Mark Eastwood MP was hoping to get the government minister to visit Dewsbury and look at the projects.

The Chair wanted on behalf of the Board to congratulate the Arcade Team in getting the grant from HLF and wish them 'Bon Voyage' on their journey.

14 Date of Next Meeting

28 September 2023
16 November 2023

15 Exclusion of the Public

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

16 Terms of Reference 6:00 - 6:10

The Board considered exempt information in relation to agenda item 7.

17 Communication and Marketing Update 6:10 - 6:20

The Board considered exempt information in relation to agenda item 10.

18 Project Update 6:20 - close

The Board considered exempt information in relation to agenda item 12.

Dewsbury Town Board - Governance Support/Procedures

Purpose of Report: This report sets out details of the governance processes in relation to the Town Board. The procedures below largely align with the Council's procedure rules, as set out in the Council's Constitution, having regard for the terms of reference of the Dewsbury Town Board.

Agenda Format

Town Board agendas are produced in line with Council Committee meetings and include standard default items in addition to any reports provided. Agendas will follow the following format:

Membership of Committee:

The first item on the agenda will be to receive any apologies for absences and report details of any substitutions or changes in membership. Any substitute Members nominated to attend should be listed within the declaration of interest form completed by the original Board Member.

Minutes:

The Minutes of the previous meeting will be submitted for approval by the Board. Any discrepancies with regard to the accuracy of the minutes can be raised at this point in the meeting, and it is for the Board to agree to any amendments to the minutes. Final approved Minutes will be published on the Council Committee website.

With regard to format, the minutes that are produced are not a verbatim record of the meeting. In terms of minute style, the Governance Officer will produce minutes which primarily set out any agreed actions and decisions of the Board. The minutes will include a record of attendance and brief summary of the items and debates. Where particular comments are made that result in an agreed action or decision these will be referenced in the Minutes of the meeting.

Declaration of interests:

All Members of the Town Board are required to complete a Register of Interests form which will be available for public inspection. The Register is required to be updated annually and it is the responsibility of Board Members to ensure their register is up to date. Any change in circumstances relating to the register can be reported to the Governance Team who will ensure an updated register is available for public inspection.

Having regard to the nature of the likely interventions that will be explored as part of development of the Investment Plan, from time to time a conflict of interest may arise for Board Members. A conflict of interest arises where a Board Member, a close associate, immediate family, business, organisation or employer has an interest in a matter which is the same as, connected to or may be affected by the matter under discussion.

Board Members are required to consider whether they have an interest on any individual agenda item and if so to make that known at the meeting. Declaring an interest in a particular item will not necessarily prevent the Board Member from participating in the discussion on the item, and advice should be sought from the Governance Team in advance of the meeting. Where a Board Member has a disclosable pecuniary interest in any matter being discussed, this would prevent the Member from participating in any discussion or vote on the matter. Again, advice can be sought from the Governance Team.

Listed substitutes for the Board should also have completed a register of interest form and provided it to the Governance Team.

Admission of the Public:

Meetings of Dewsbury Town Board are held in public. Officers are encouraged, as far as possible, to produce reports/information for the Board that can be published in the public domain. However, there may be occasions where information provided to the Board is of a sensitive or confidential nature. Where this is the case the Board will pass the following resolution to exclude the press and public from the meeting for consideration of the item:

“That acting under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically state in the undermentioned minute”

A copy of Schedule 12A is appended to the report and sets out the reasons whereby a report can reasonably be excluded from the public part of the meeting. It is good practice for officers writing reports to be mindful of the importance of providing as much information as possible in the public part of the meeting. In practice this can often mean producing a report in two parts, one for consideration in the public part of the meeting and one for consideration following the exclusion of the press and public. Where this is the case the Chair of the Board will remind Board Members of the importance of not disclosing any information provided to them confidentially in the public session of the meeting, and to limit their contributions to the information provided in the public facing report.

Deputations

A deputation is where up to 5 people can attend the meeting and make a short presentation (5 mins max) on a particular area of concern which falls within the remit of the Town Board. Following the deputation, the Chair will respond on behalf of the Board, after which there will be no further discussion on the item. Any request to make a deputation should be submitted at least 3 clear working days prior to the meeting. A copy of the deputation speech must accompany the request.

A deputation will not be received if the Chair, following consultation with the Council’s Monitoring Officer, considers that it includes references to the following:

- (a) Matters which in the opinion of the Monitoring Officer are likely to involve the disclosure of confidential or exempt information.
- (b) Information relating to complaints made under statutory provisions which have not been finally dealt with.
- (c) Matters relating to items already listed on a public agenda or listed for consideration by a committee including, but not limited to the Council, Cabinet or a committee, sub-committee, panel or officers.
- (d) Information concerning the merit of applications relating to planning, licensing and other administrative or regulatory matters.
- (e) Information of a personal nature or which is defamatory, offensive, frivolous, repetitive or vexatious.
- (f) Deputations with the sole or predominant purpose of promoting any company's or individual's own business interests or financial position will not be permitted.

Petitions

Petitions on issues on which the Board has powers may be presented by a Board Member or any member of the public to the Town Board. When a petition is received at the Board meeting no discussion shall take place on the item. The Chair may direct that the subject matter of a petition be referred to an appropriate Service Director for investigation and report to Cabinet or an appropriate Committee.

Public questions

Any Member of the public resident in Kirklees may ask a question of the Board on any issue which comes within the terms of reference of the Town Board. All public questions must be submitted by 5pm on the Monday before the meeting on Thursday.

Questions Which Will Not Be Answered

Questions will not be answered if the Chair, following consultation with the Monitoring Officer, considers that they include references to the following:

- (a) Matters which in the opinion of the Monitoring Officer are likely to involve the disclosure of confidential or exempt information.
- (b) Questions relating to complaints made under statutory provisions which have not been finally dealt with.
- (c) Questions about the merit of applications or other matters currently before the Council, Cabinet or a Committee, Sub-Committee, Panel or Officers for determination in respect of which the Council is under a duty to act quasi judicially.
- (d) Questions of a personal nature or which are defamatory, offensive, frivolous, repetitive or vexatious.

The period allowed for the asking and answering of public questions at any one meeting shall not exceed 15 minutes. At any one meeting no person may ask more than two questions and no more than two questions may be asked on behalf of one organisation. A questioner may also put one supplementary question to the Board for each original question asked. Any question which cannot be dealt with during public

question time will be dealt with by a written answer. The Governance Officer shall record in the Minutes of the meeting the question(s) and the name of the respondent.

Openness and Transparency

The date, time and venue for each Town Board meeting will be shown in the agenda for the meeting which will be issued by the Service Director - Legal, Governance and Commissioning at least 5 clear days before a meeting. The agenda will specify the business to be transacted and will be accompanied by reports where appropriate. The items of business for consideration at Board meetings will be limited to those set out in the agenda for the meeting, with the exception of items of urgent business for which the Chair shall have prior notice and which, after consultation with the Monitoring Officer, they consider appropriate for discussion at the meeting.

Kirklees Council Exclusion of the Public

By virtue of Paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972

By virtue of Regulation 21 (1) (A) of the Local Authorities (Executive Arrangements) (Access to information) (England) Regulations 2000

Contains information provided by a political advisor or assistant.

Exemption Clause 1	Information relating to any individual.
Exemption Clause 2	Information which is likely to reveal the identity of an individual.
Exemption Clause 3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
Exemption Clause 4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
Exemption Clause 5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
Exemption Clause 6	Information which reveals that the authority proposes <ul style="list-style-type: none"> (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
Exemption Clause 7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
Exemption Clause 7a	Information which is subject to any obligation to confidentiality
Exemption Clause 7b	Information which relates in any way to matters of national security

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Dewsbury Town Deal Board– Status Report 28th September 2023 Dewsbury Arcade – Peter Thompson

Project Manager Project Name Funding/ Forecast/Gp	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Dewsbury Arcade		Permission to start from HF	All issues related to the draft grant notification letter have now been resolved. Proposed changes to the T&Cs have now been resolved.	A) Complete: NHLF approval of grant B) Planned:	Target Date for GFA sign off with NHLF	08 th Sep	
Peter Thompson	Expecting Grant Notification Letter to be received early September.				Contract Award	Dec-23	
Funding Town Fund £1.31m GBF £0.6m NHLF HLF Stage 1 - £0.107m HLF Stage 2 - £4.441m KC Match £2.565m Other £0.034m Total: £9.057m	Updated tender package reissued to framework on 21 st August. With renewed closing date of 16 October.			A) Complete: B) Planned	Mobilisation	Dec 23- Jan 24	
					Construction Start	Jan 24	
					Construction Finish	Jan 25	

Key Milestone Tracker 28 th September 2023		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Tender receipts		Aug 23
Contract Award	Oct 23	Dec 23
Estimated Start	Nov 23	Jan 24
Estimated Finish	Nov 24	Jan 25
Project Closure		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
HF decision on R2 application		16 June 23
HF Permission to start	July 23	Nov 23
Community Share Issue	Aug 23	Sept 23
Arcade Reopens	Nov 24	Jan 25

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Dewsbury Town Deal Board Status Report 28th September 2023 Other public realm areas – Peter Thompson

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Town Park – Urban Realm		Option Analysis	No H/L progress to report	A) Complete: Dewsbury Blueprint Board approval to finalise design.	Rescope Project	TBC	Formal rescope and further consultation expected.
Peter Thompson	Continuing to report Red as review of the project has implications for programme.			B) Planned			
Funding Town Fund TBC KC Match TBC Total: TBC				B) Complete: Public consultation Jul/Aug-22	Estimate Start	TBC	
	B)	Estimated Finish	TBC				

Key Milestone Tracker 28th September 2023

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender (MDT)	TBC	
Contract Award		
Planning Application Submitted	TBC	
Planning Determination	TBC	
Next Consultation Start Date		
Consultation Finish		
Estimated Start	TBC	
Estimated Finish	TBC	
Project Closure	TBC	
Stats Diversion Date		

Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.

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Dewsbury Town Deal Board – Status Report 28th September 2023 Creative Hub Michelle Illingworth

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Creative Cultural Programme Hub		Feasibility Study	No further progress to report – await update at Board meeting on the 28 th September when feasibility should be presented	A) Complete: Decision by DLUHC 08 th Feb-23	Feasibility Study	Sept 23	No new hot topics to report.
Michelle Illingworth	Red Status as the project is currently paused.			B) Planned: Sign Grant Agreement.			
Funding Total: £1.68m Town Fund £1.68m Forecast: £1.68m	Feasibility study report compilation in progress, which is due to be completed September. Report will inform the future approach of the initiative/ scheme.			A) Complete: B) Planned: N/A			

Key Milestone Tracker 28th September 2023

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		
Contract Award		
Planning Application Submitted		
Planning Determination		
Next Consultation Start Date		
Consultation Finish		
Estimated Start		
Estimated Finish		
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
Add as Required		
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Dewsbury Town Deal Board – Status Report 28th September 2023 Cultural Events – Taking a Lead

Richard Smith/Michelle Illingworth

Key Milestone Tracker 28th September 2023

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		
Contract Award		
Planning Application Submitted		
Planning Determination		
Next Consultation Start Date		
Consultation Finish		
	FOC – late 22, Woven (festival) June 23	
	TC – 2022, YOM - 2023	
Estimated Start		
Estimated Finish	2023/24	
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
Add as Required		
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Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities	
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date		
Cultural Events		Planning stages to ensure delivery of events for 2023/24 – on going Match funding progressing – on going		A) Complete: B) Planned N/A	Evaluation framework begins use	November 2022 - ongoing		
Richard D Smith/Michelle Illingworth	Working events and development programme outline for 2023/24 now in place and circulated to town board members. Planned Events July/Sept					Festival of Conversation s activity begins		November /December 2022 – ongoing
Funding Town Fund £515k Revenue KC Match £26k Other Match Sought including Arts Council -£194k Total: £735k	<ul style="list-style-type: none"> July 9th Rock School Showcase - West Riding Pub 7th July – Tongue Fu - DTH Singing and Breathing Choir – weekly Howland's Centre BBC PROMS- 6th August - DTH Dewsbury Pride – 15th July Leggers Inn Brass Band – 5th/12th August – Crow Nest Park Heritage Open Days – Dewsbury Town Centre 22nd Sept – Anita Wardell - DTH 23rd Sept - Anita Wardell Workshop Opera North – local schools start Sept <p>**DTH – Dewsbury Town Hall**</p>					WOVEN begins		June 2023
				A) Complete: B) Planned: N/A	Music programme begins to appear in Dewsbury Town centre	January 2023 – February 2024 On going		

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Dewsbury Town Deal Board – Status Report 28th September 2023 Daisy Hill Neighbourhood –

Thomas Fish, Field House – Peter Mason

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report – Daisy Hill		
Next Cabinet Report Field House		
Invitation to Tender – Field House		
Contract Award –Field House		
Planning Application Submitted		
Planning Determination		
Next Consultation Start Date		
Consultation Finish		
Estimated Start – Field House	March 23	Q1 2024
Estimated Finish - Field House	Q1 2024	Oct 2024
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Daisy Hill Neighbourhood and Field House		Acquisition Master Planning	1. Cushman and Wakefield are undertaking a valuation of XXXXXX with a view to acquisition.	A) Complete: Presented Enforcement Strategy & Management Plan to Housing Growth Board – Dec 22	No new milestones		No new hot topics to report
	Thomas Fish			B) Update to Cabinet Jun 23 C) Update to HGB Aug 23			
Funding Town Fund £0.84m KC Match £4.38m Total: £5.22m Forecast: £5.22m Gap: £0	The focus for 23/24 continues to be the acquisition of 4 key properties and progress master-planning work & delivery options.			A) Complete: B) Planned: Workshop with external bodies such as Historic England and Homes England to discuss the future plans for Daisy Hill.	Market Engagement	Sep-23	
					Acquisitions Ongoing	Mar-25	

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Dewsbury Town Deal Board – Status Report 28th September 2023 Dewsbury Market/Market Public Realm – Peter Thompson

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities	
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date		
Dewsbury Market		Completion of RIBA Stage 2 design.	1. Inception meeting taken place with BDP 2. BDP commenced Stage1&2 design work.	A) Complete: B) Planned:	Initial cost assessment of new option	Nov-23		
Peter Thompson	Continuing to report red due to uncertainties over the estimated costs and programme.							
Funding Town Fund £6.6m KC Match £8.4m Total: £15m	Interim report on progress due to go to Dewsbury Town Deal Board on 28 th September 2023. Need to reset programme and budget at end of RIBA Stage 2.				A) Complete: Planning Determination. B) Planned:			
					Mobilisation / Construction Start	TBC - 24		

Key Milestone Tracker – 28 th September 2023		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		
Contract Award		
Planning Application Submitted		
Planning Determination	Complete	Complete
Next Consultation Start Date		
Mobilisation Start Date		
Estimated Start	TBC	TBC - 2024
Estimated Finish	TBC	TBC
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board - Status Report 28th September 2023 Kirklees Build – Construction Skills Hub – Chris Duffill

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Skills Hub		Detailed scheme design and delivery	<ol style="list-style-type: none"> 1. Appointment of PM approved by People Panel. 2. Ongoing liaison with Church Commissioners. 3. Ongoing work on business planning and curriculum development 	A) Complete: SLT 25 May-22 Business Case sign off June-22 Planned: Cabinet Dec -23	Cabinet approval	Dec-23	No hot topics to report
	RAG status retained as amber to reflect the need to extend timeframes by 3 months for resolution of outstanding planning issues in relation to the Chidswell site.			A) Complete: Business consultation (feasibility) B) Planned: Planning application Jan 24	Submit Planning Application	Jan 24	
Funding Total: £2.25m KC: £0.75m Town Fund: £1.5m Forecast: £2.25m Gap: £0				Appoint contractor (modular buildings & ground works)	Mar 24	Estimate Start on-site	

Key Milestone Tracker 28th September 2023

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report	Sep-23	Dec-23
Invitation to Tender		Jan 24
Contract Award	Dec 23	Mar 24
Planning Application Submitted	Oct 23	Jan 24
Planning Determination	Mar 24	Mar 24
Next Consultation Start Date		
Consultation Finish		
Estimated Start on-site	June 24	Sep 24
Estimated Finish	Oct -24	Dec 24
Project Opens	Jun 25	Jun 25
Stats Diversion Date		

Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.

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Dewsbury Town Deal Board – Status Report 28th September 2023 Sustainable Transport Modes

– Armin Alisic

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green		Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
					B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Sustainable Transport Modes			Final Design and Delivery	1) Undertook stakeholder engagement following issues raised 2) Agreed on design changes to allow Bond Street to progress through TRO process	A) Complete: Ward Cllrs and Lead members briefed. Final email to all along Bond Street circulated.	TRO Advertising	Sep-23	No hot topics to report
Armin Alisic	TRO process to recommence following stakeholder engagement. Successful completion of TRO process to bring back to Green.				Planned:	Construction Start	Feb 24	
Bus Case (Town Fund ONLY): £1.325m					B) Complete: Frontagers engagement Planned:	Construction finish	Jul-24	

Key Milestone Tracker 28 th September 2023		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Invitation to Tender		
Contract Award		
Next Consultation Start Date		
Estimated Start	Oct 2023	Feb 2024
Estimated Finish	March 2024	Jul 2024
Project Closure		Aug 2024
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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